

E-Tender for selection of an agency for A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting and re-configuration of the old (existing) server.



RFP No: CMGI/ PCU/SERVER-SHIFTING/2020/741/1845, Date: 09. 12.2020

Tender Document

E-Tenders are invited from eligible Companies for A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting and re-configuration of the old (existing) server.

Amendment of Tender: In case of any discrepancy between the Press Advertisement, other detailed provisions of the tender document and the updated version on the web (up to 6.00P.M. on 24.12.2020, the web-version will prevail. At any time prior to 6.00 PM on 24.12.2020, CMGI reserves the right to add/ modify / delete any portion of this document by issuance of an addendum, which would be published on the web site of cmgi.org.in and will be binding on the bidders .

Schedule of Events :

Sl.	Events	Date, Time
1.	Start date of issue of RFP document	10.12.2020
2.	Last date and time for Submission of Bid through https://tendersodisha.gov.in	30.12.2020, 12.30 PM
3.	Opening of general and technical bids	30.12.2020, 1.00 PM
4.	Opening of Financial bids	31.12.2020, 3.30 PM

E-Tender for selection of an agency for A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting and re-configuration of the old (existing) server.

Objective : A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting and re-configuration of the old (existing) server.

Fact Sheet

This **Fact Sheet** comprising of important factual data on the tender is for quick reference of the bidder.

Clauses	Topic
1	The intent of this RFP is to invite proposals from the agencies (also referred to as 'bidders') to enable the CMGI to select an agency (also referred to as Implementation Partner) for A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting, re-configuration of the old (existing) server.
2	The tender document can be downloaded from http://www.cmgi.org.in/https://tendersodisha.gov.in .
3	Tender fee of amount Rs.5,000/- (Rupees five thousand only) by Demand Draft in favour of Executive Director, CMGI and payable at Bhubaneswar from any of the Nationalized bank.
4	Earnest Money Deposit of amount Rs.50,000/- (Rupees Fifty thousand) by Demand Draft in favour of Executive Director, CMGI and payable at Bhubaneswar from any of the Nationalized bank OR Bank Guarantee as mentioned at Form 4.
5	The Proposal should be filled by the Bidder in English language only.
	The proposals should be submitted through Odisha Tenders Portal (https://tendersodisha.gov.in) only. No other method of submission of RFP shall be entertained.
	Bid Evaluation Process - Evaluation Committee will assess the General & Technical Bids responsiveness as per the Eligibility Criteria defined in the tender Document. Commercial proposal of the bidders who qualifies in General & Technical Evaluation shall be opened. Least cost selection method will be adopted during selection of bidder. Final award of work will be made on the least cost (L1 on total price)
	Proposals/ Bids must remain valid 180 days after the last submission date.
	The bidder should quote price in Indian Rupees only. The offered price must be exclusive as well as inclusive of taxes and duties. However, the taxes as appropriate & applicable would be paid at the prevalent rates.

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Background Information

1.1 Scope of Work :

The scope of work involves A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting and re-configuration of the old (existing) server.

The following scope of work needs to be undertaken.

A) Shifting of the Server :

- 1) Dismantling from the existing rack.
- 2) Necessary packing to be done.
- 3) Transportation from Fortune Tower to Gothapatna.
- 4) Rack mounting in the New premises.

B) Re-architecting, formatting and re-configuration of the old (existing) server.

- 1) Network connectivity with necessary cables.
- 2) Setting up the new architecture as followed in the DC recently installed in the state data center.
- 3) To Format and install RHEL in 8 servers.
- 4) To Install PostGreSQL in Servers with fell over.
- 5) Mapping all servers with Storage & San Switch.
- 6) LAN mounting and creation of LAN as per the BCP (now converted to DC, i.e., Data Centre).
- 7) Back-up software reconfiguration.

2 Instructions to the Bidders

2.1 Compliant Tenders / Completeness of Response

Bidders are advised to study all instructions, forms, requirements, appendices and other information in this tender/RFP document carefully before submitting the tender. No further rectification is allowed once the tender is submitted.

2.2 Right to Terminate the Process

CMGI reserves the right to terminate the RFP process at any time and without assigning any reason thereof. CMGI makes no commitments, express or implied, that this process will result in a business transaction with anyone.

2.3 RFP Document Fees

RFP document can be downloaded from <http://www.cmgi.org.in> / <https://tendersodisha.gov.in>. The bidders are required to submit the document fee of Rs.5,000/- (Rupees five Thousand) only by Demand Draft in favour of Executive Director, CMGI and payable at Bhubaneswar from any of the nationalized bank offline/physically on or before the last date and time of submission of the e-Tender. Proposals received without or with inadequate RFP Document fees shall be rejected.

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2.4 Earnest Money Deposit (EMD)

Bidders shall submit offline/physically EMD of Rs.50,000/- (Rupees fifty thousand) offline/physically on or before the last date and time of submission of the e-tender in the form of a Demand Draft from a nationalized bank OR Bank Guarantee (in the format specified in Form 4) issued by any nationalized bank in favor of Executive Director, CMGI, payable at Bhubaneswar. The EMD should be valid for 180 days from the due date of the tender / RFP. EMD of all unsuccessful bidders will be refunded by CMGI as being notified unsuccessful. The EMD of successful bidder would be returned upon submission of Performance Bank Guarantee as per the format provided in Form 5.

The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it. The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.

The EMD may be forfeited:

- If a bidder withdraws its bid before finalization of the tender.
- In case of a successful bidder, if the bidder fails to sign the work order in accordance with this RFP.

2.5 Preparation and Submission of Proposal

2.5.1 Language

The Proposal should be filled by the bidders in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern.

2.5.2 Deadline for Submission of proposals

Proposals, in its complete form in all respects as specified in the RFP, must be submitted only through Government of Odisha e-Tender portal (<https://tendersodisha.gov.in>) on or before 30.12.2020, 12.30 PM. The bids submitted by any other means shall not be accepted.

2.6 Bid Evaluation process

- The Tender Committee of CMGI shall evaluate the responses to the RFP and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection.
- The decision of the Tender Committee in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of evaluation with the Committee.
- The Tender Committee reserves the right to reject any or all proposals on the basis of any deviations.

2.6.1 Tender Opening

The Proposals submitted up to 12.30 PM on 30.12.2020 through Government of Odisha e-Tender portal (<https://tendersodisha.gov.in>) will be opened at 1.00 PM on 30.12.2020 by CMGI.

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2.6.2 Tender Validity

The offer submitted by the Bidders should be valid for minimum period of 180 days from the date of submission of Tender.

2.6.3 Tender Evaluation

Initial bid scrutiny will be held and incomplete details as given below will be treated as non-responsive. If Proposals;

- Are not submitted in format as specified in the RFP document
- Are found with suppression of details
- With incomplete information, subjective, conditional offers and partial offers submitted
- Submitted without the documents requested in the checklist.
- Have non-compliance of any of the clauses stipulated in the RFP with lesser validity period

CMGI will prepare a list of responsive bidders, who comply with all the Terms and Conditions of the Tender. All eligible bids will be considered for further evaluation by a Committee according to the Evaluation process defined in this RFP document. The decision of the Committee will be final in this regard.

2.6.4 Selection method

Least Cost method of selection shall be followed. The bidder will be ranked in order of the cost in financial bids after qualifying the General and Technical bid.

2.7 Criteria for Evaluation

2.7.1 Pre-Qualification (PQ) / Eligibility Criteria (General & Technical Bid)

Sl. No.	Basic Requirement	Specific Requirements	Documents Required
1	Sales Turnover in Hardware/ Software Sales & Maintenance services	Annual Average Turnover of the three financial years, i.e., 2016-17, 2017-18, 2018-19 (as per the last published Balance sheets), should have a minimum of 5 Crores that is generated from Hardware/Software supply and their associated maintenance services/ dismantling, transportation and installation of IT materials/ Server supply and installation etc.	Extracts from the audited Balance sheet and Profit & Loss; OR Certificate from the statutory auditor
2	Letter of tender specific authorization from OEM	The bidder should have tender specific authorization letter/ certificate from the OEM, i.e., HP, Array and Sophos	Tender Specific letter/certificate of authorization

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Sl. No.	Basic Requirement	Specific Requirements	Documents Required
3	Technical Capability	The bidder must have successfully undertaken at least Three work orders/Completion Certificates on Hardware/Software supply and their associated maintenance services/ dismantling, transportation and installation of IT materials/ Server supply and installation etc. for any Government / PSU organization in 3 years (2016-17, 2017-18,2018-19)	Completion Certificates/ Work Order from the client
4	Quality Certifications	ISO 9001	Copy of ISO 9001Certificate
5	Legal Entity	The bidder should be a Company registered under the Companies Act, 1956 since last 5 years.	Certificates of Incorporation
6	PAN Card	The Bidder should have PAN Card of its organization	Copy of PAN Card
7	Income Tax Return	The Bidder should have proof of Income Tax Return	Proof of Income Tax Return till March 2019
8	GST Registration	The bidder should have GST Registration Certificate	GST Registration proof
9	GST Return	The Bidder should have proof of GST Return	Proof of GST Return till March 2019
10	Local Service Centers/ Office	The bidder should have local service center / office in Odisha with support Center at Bhubaneswar.	Lease agreement/ proof in support of the local office at Bhubaneswar
11	Blacklisting/debarring	A self-certified letter by the authorized signatory of the bidder that the bidder has not been blacklisted/ debarred by any Central / State Government / Public Sector or under a declaration of ineligibility for corrupt or fraudulent practices as on date of publication of this RFP must be submitted on original letter head of the bidder with signature and stamp.	A Self certified letter by authorized signatory

Non-compliance to any of the above general & technical specification may attract rejection of the proposal. Bidders who qualify the general & technical evaluation will be considered for commercial bid evaluation.

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2.8 Commercial Bid Evaluation

The Financial Bids of the bidders qualified in general & technical bid evaluation will be opened on the prescribed date.

The Bidder, who has submitted the lowest Commercial bid in total (for both A & B components), shall be selected as the L1 and shall be awarded the assignment.

The offered price must be exclusive as well inclusive of taxes and duties. The taxes as appropriate & applicable would be paid at the prevalent rates.

Any conditional bid shall be rejected.

Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".

2.8.1 Performance Guarantee

The CMGI will require the selected bidder to provide a Performance Bank Guarantee (PBG) of 10% of value of the work order drawn from a Nationalized Bank, in favour of the Executive Director, CMGI within 7 days of issue of the work order and prior to execution of the server shifting work failing which it shall be assumed that the agency is not willing to execute the work and subsequently, the work order shall be cancelled and may be issued in favour of the L2 bidder in L1 price. If the L2 bidder does not agree to the L1 price, then the Tender Committee reserves the right to negotiate with the other bidders participated in this tender to execute the work in L1 price.

2.8.2 Fraud and Corrupt Practices

The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this RFP, the CMGI shall reject the Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process or after the issue of the LOI or the execution of the work order, in such an event, the CMGI shall, without prejudice to its any other rights or remedies, forfeit the EMD or Performance Security, as the case may be. Such Bidder shall not be eligible to participate in any tender or RFP issued by the CMGI during a period of 2 (two) years

3 Terms and Conditions:

3.1 Termination Clause

3.1.1 Right to Terminate the Process

CMGI reserves the right to cancel the work order placed on the selected bidder and recover expenditure incurred by CMGI and forfeit the EMD/PBG if the bidder commits a breach of any of the terms and conditions of the bid / work order.

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3.2 Acceptance Tests

Selected bidder in presence of the CMGI authorized officials will conduct acceptance test at the site. The test will involve installation and commissioning and successful operation of the hardware, software and communication equipment etc. No additional charges shall be payable by the CMGI for carrying out these acceptance tests. The agency should do the shifting work in close association/coordination with the AMC vendor in order to ensure proper and seamless execution of the shifting and associated work as mentioned in this tender document.

3.3 Penalty

The Bidder shall perform its obligations under the work order issued by CMGI in a professional manner. Penalty @ 0.5% per day upto 10% for delay will be levied on the vendor.

CMGI may impose penalty to the extent of damage to its any equipment, if the damage was due to the actions directly attributable to the staff of Bidder.

CMGI shall implement all penalty clauses after giving due notice to the bidder.

3.4 Dispute Resolution Mechanism :

PCU-CMGI and the vendor shall make every effort to resolve amicably by direct negotiation any disagreement of dispute arising between them under or in connection with the work assigned. In case of their failure to resolve the matter, the same will be referred to the Executive Director, CMGI whose decision will be final and binding on both the parties.

3.5 Arbitration:

Arbitration Proceedings if any shall be held in Bhubaneswar.

3.6 Legal Jurisdiction:

All legal disputes are subject to the jurisdiction of Bhubaneswar courts only.

3.6 Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or CMGI as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the work order. The bidder shall submit a request to CMGI within 7 days of such occurrence for decision by CMGI.

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4 Specifications

Proposed Network Architecture Diagram of the Server :

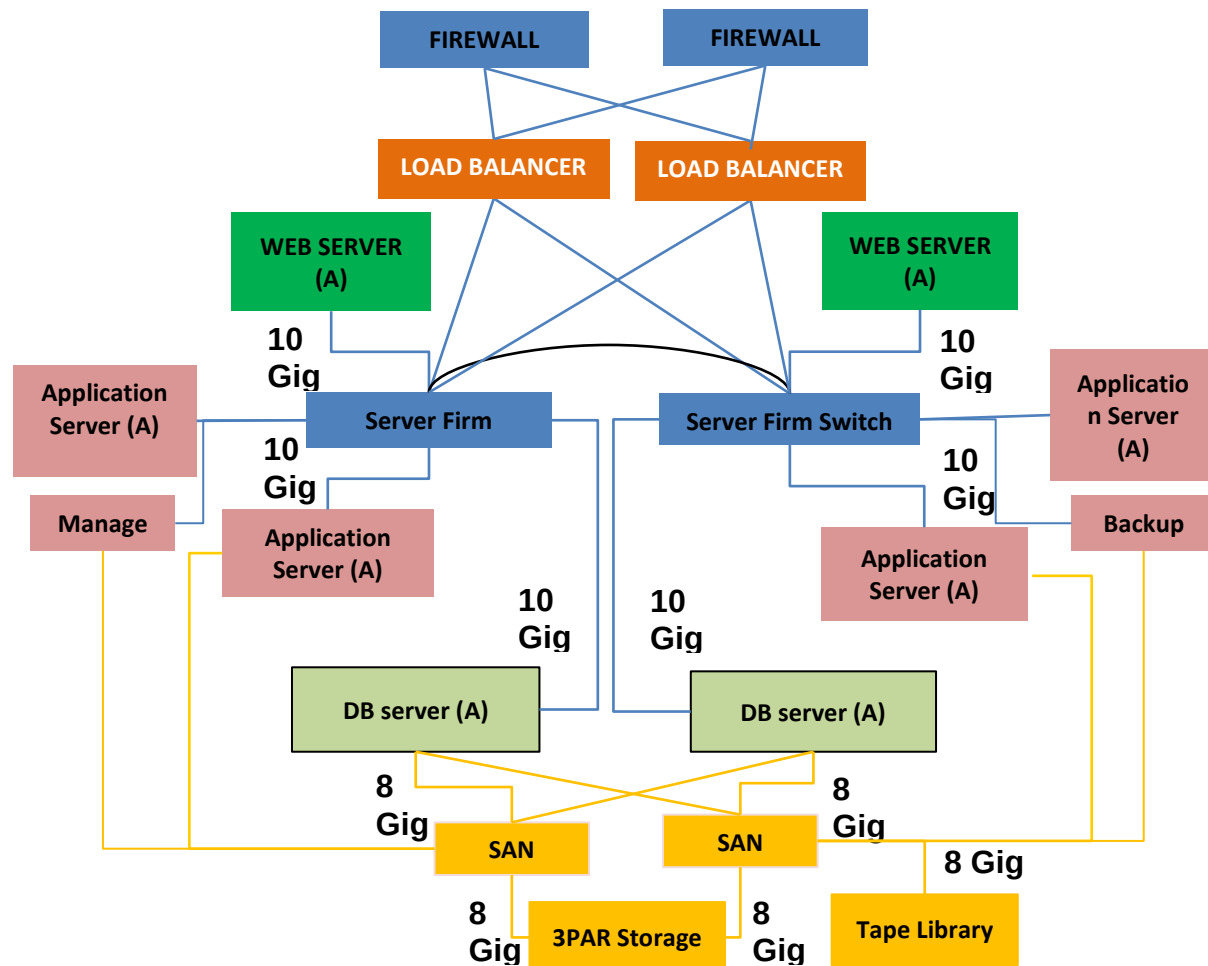


Fig 1.0

E-Tender for selection of an agency for A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting and re-configuration of the old (existing) server.

4.1 Materials to be shifted :

Item	Unit of Measurement (UoM)	OEM	Quantity	Size/ Volume of each item
Rack	Set		02	42U
Management & Backup Server (Two Socket Server)	Set	HP	02	2U
Application Server (Four Socket Server)	Set	HP	06	4U
Database Server(Four Socket Server)	Set	HP	02	4U
Storage	Set	HP	01	10U
Network Switch	Set	HP	02	8U
SAN Switch	Set	HP	02	1U
Firewall	Set	Sophos	02	2U
Server Load Balancer	Set	Array	02	1U
Tape Library	Set	HP	01	8U

Note : Besides above materials, all related accessories will be shifted.

4.2 Payment Terms

4.2.1 Paying Authority

Payments as per the Schedule as mentioned below shall be paid by this office of CMGI.

Payment Schedule for A) Relocation of the old (existing) Server placed at STPI, and B) Re-architecting, formatting, re-configuration of the old (existing) server.

SI	Milestone	Billable Fee (as % of Work order Value)
1	A) Relocation of the old (existing) Server placed at STPI, and B) Re-architecting, formatting, re-configuration of the old (existing) server	70 % of the total work order value will be paid after satisfactory, shifting, installation and commissioning of server
2		30% of balance payment shall be released after successful synchronization and functioning of server for 30 days based on the user acceptance

However, payment of the Bills would be payable, on receipt of advice/confirmation/service report on the above deliverables from the authorized technical person(s) of CMGI.

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Appendix I: Forms & Formats for Pre-Qualification & Technical Bid

The bidders are expected to respond to the RFP using the forms given in this section and all documents supporting Pre-Qualification and Technical Evaluation Criteria.

Pre-Qualification Bid and Technical Proposal shall comprise of following forms:

Forms to be used in Pre-Qualification Proposal

Form 1: Compliance Sheet for Pre-qualification Proposal

Form 2: Particulars of the Bidders

Form 3: Project Experience of the Bidder (Last five years)

Form 4: Bank Guarantee for Earnest Money Deposit (EMD)

Form 5 : Performance Bank Guarantee

Form 6: Letter of Proposal

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Form 1: Compliance Sheet for Pre-qualification Proposal

(The pre-qualification proposal should comprise of the following basic requirements. The documents mentioned in this compliance sheet along with this form, needs to be a part of the Pre-Qualification proposal)

SI	Basic Requirement	Documents Required	Provided (Yes/No)	Reference & Page No
1	Legal Entity	Copy of Certificate of Incorporation and Certificate of Commencement issued by the competent authority		
		Copy of GST Registration		
		Copy of GST Return till March 2019		
		Copy of PAN Card		
		Copy of Income Tax Return till March 2019		
2	Tender Document Fee	Demand Draft		
3	Earnest Money Deposit	Demand Draft / Bank Guarantee using Form 4		
4	Sales Turnover in Hardware/Software supply and their associated maintenance services/ dismantling, transportation and installation of IT materials/ Server supply and installation etc. for 3 years (2016-17,2017-18, 2018-19)	Extracts from the audited Balance sheet and Profit & Loss; OR Certificate from the statutory Auditor		
5	Particulars of the bidder	As per Form 2		
6	Technical Capability	Project Experience in Form 3 with following supporting document. Completion Certificates from the Client or Work order		
7	Local Service Centers	Proof/ Lease document		
8	Quality Certifications	ISO 9001		
9	Blacklisting/ Debarring	A self-certified letter/ certificate		

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Form 2: Particulars of the Bidders

RFP NO: _____, Date: _____

1. Name of the Firm/Company
2. Incorporation Status
3. Address of Office
4. Telephone No Fax No
5. Email Address
6. Website
7. Registration No & Date
8. No of Full time personnel:

Operations	Other	Total

9. No. of years of proven experience of providing similar Services
10. Annual Turnover of the company (in last three years)

Fiscal Year	Amount (Rs.)		
	PBT	PAT	ATO
2016-2017			
2017-2018			
2018-2019			

11. Certification

Type of Certification	Valid From	Valid Till Date
ISO 9001		
Any Other(Please specify_____)		

Signature of witness
Tenderer

Date:
Place:

Signature of the

Date:
Place:

Company Seal

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Form 3: Project Experience of the Bidder

RFP NO: _____, Date: _____

S I	Name of the Client/ Location	Name of the Project as mentioned in the Work Order	Project Period (Start& End Date)	Name of System Software Installed and Maintained	Bidder's Role in the Project	Cost of the Project	Completion Certificate attached (Y/N)
1							
2							
3							

Signature of witness

Tenderer

Date:

Place:

Signature of the

Date:

Place:

Company Seal

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Form 4: Bank Guarantee for Earnest Money Deposit (EMD) Template

RFP NO: 1845, Date: 09. 12.2020,

Executive Director,
Center for Modernising Government Initiative (CMGI),
1st Floor, A-2,
ToshaliBhawan, Satya Nagar,
Bhubaneswar, Odisha.

Whereas <<Name of the bidder>> (hereinafter called 'the Bidder') has submitted the bid for Submission of RFP <<RFP Number>> dated <<Date>> for relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and re-architecting, formatting, re-configuration of the old (existing) server.

Know all Men by these presents that we <<Name of the Bidder>> having our office at <<Address>> (hereinafter called "the Bank") are bound unto the <<Nodal Agency>> (hereinafter called "the Purchaser") in the sum of Rs. <<Amount in figures>> (Rupees <<Amount in words>> only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this <<Date>>

The conditions of this obligation are:

1. If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of validity of bid
 - (a) Withdraws his participation from the bid during the period of validity of bid document; or
 - (b) Fails or refuses to participate in the subsequent Tender process after having been short listed;

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to <<insert date>> and including <<extra time over and above mandated in the RFP>> from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- I. Our liability under this Bank Guarantee shall not exceed Rs. <<Amount in

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figures>> (Rupees <<Amount in words>> only)

- II. This Bank Guarantee shall be valid upto<<insert date>>)
- III. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before <<*insert date*>>) failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

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Form 5 : Performance Bank Guarantee Template

To,

Executive Director,
Center for Modernising Government Initiative (CMGI),
1st Floor, A-2,
ToshaliBhawan, Satya Nagar,
Bhubaneswar, Odisha,

Sub. : Performance Bank Guarantee

Sir,

Whereas, <<name of the supplier and address>> (hereinafter called “the Bidder”) has undertaken, in pursuance of contract no. <<insert contract no.>> dated. <<insert date>> to provide Implementation services for <<name of the assignment>> to CMGI (hereinafter called “the beneficiary”)

And whereas it has been stipulated by in the said contract that the Bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract;

And whereas we, <<name of the bank>> a banking company incorporated and having its head /registered office at <<address of the registered office>> and having one of its office at <<address of the local office>> have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, upto a total of `<<insert value>> (Rupees <<insert value in words>> only) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of `<<insert value>> (Rupees <<insert value in words>> only) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Bidder shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change,

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addition or modification.

This Guarantee shall be valid until <<Insert Date>>)

Notwithstanding anything contained herein:

- i. Our liability under this bank guarantee shall not exceed Rs<<insert value>> (rupees <<insert value in words>> only).
- ii. This bank guarantee shall be valid upto<<insert expiry date>>)
- iii. It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before <<insert expiry date>>) failing which our liability under the guarantee will automatically cease.

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Form 6: Letter of Proposal

<Location, Date>

Executive Director,
Center for Modernising Government Initiative (CMGI),
1st Floor, A-2,
ToshaliBhawan, Satya Nagar,
Bhubaneswar, Odisha,
eMail: pcu@cmgi.org.in

Subject: Submission of the Technical bid for A) “relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) re-architecting, formatting, re-configuration of the old (existing) server.”

Dear Sir/Madam,

We, the undersigned, offer to provide “relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and re-architecting, formatting, re-configuration of the old (existing) server” to the CMGI on with your Request for Proposal dated <insert date> and our Proposal. We are hereby submitting our Proposal, which includes this Technical bid and the Financial Bid sealed in a separate envelope.

We hereby declare that all the information and statements made in this Technical bid are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted, to initiate the Implementation services related to the assignment not later than the date indicated in Fact Sheet.

We agree to abide by all the terms and conditions of the RFP document. We would hold the terms of our bid valid for 90 days as stipulated in the RFP document.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature [*In full and initials*]: Name and Title of

Signatory: _____

Name of Firm: _____

Address: _____

Location: _____ Date: _____

E-Tender for selection of an agency for A) Relocation of the old (existing) Server placed at STPI, Fortune tower to STPI, Gothapatna and B) Re-architecting, formatting and re-configuration of the old (existing) server.

Appendix I: Commercial Proposal :

Commercial Proposals should be submitted through the BoQ of Odisha Tenders Portal (<https://tendersodisha.gov.in>) only.